

PB & SC WATER SUPPLY CORPORATION
P. O. BOX 121
POINT BLANK, TX 77364
936-377-4811
December 8, 2023

The PB&SC Water Supply Corporation will hold their regular and executive board of director's meeting on **December 8, 2023**, at 9:00 AM at the PB & SC Water office located at 6721 HWY 190 Point Blank, TX. All items listed below are for discussion and possible action by the board.

1. Call meeting to order/verify quorum.
2. Invocation
3. Public Forum
 - a. Bruce Dombrowski: Discuss high water bill due to break on his side of meter.
 - b. Lawana Brown: Leak at water meter
4. Approve minutes of regular board meeting from November 10, 2023.
5. Reports for November 2023:
 - a. Directors Report
6. Financial Reports:
 - a. Quick Book Bank Reconciliation
 - b. Account Statements
 - c. Credit cards expenditures with dollar amounts and items purchased.
7. Office Reports:
 - a. Notifications from TCEQ
 - b. Boil Water Notices for the month
 - c. Lock/pull meters list
 - d. Total number of meters changed out
 - e. Number of meters that are estimated
 - f. Reasons meters cannot be read
 - g. Vacation and sick days available and days used.
9. Manager's Report
 - a. Status for checking water lines for lead
 - b. Situation with guy who tapped into company line
 - c. Situation with Exxon and difficult reading their meter
10. Duke's Water:
 - a. Service line leaks and repairs
 - b. Flushing Report
 - c. Monthly work orders
 - d. Repairs needed

11. Old Business: Arsenic filter at Well #1
12. New Business:
 - a. Approve any additional invoices from Duke's Water and other contractors
 - b. Appoint Election committee for upcoming board elections
 - c. Discuss and vote on office Holiday Closures for 2024
 - d. Purchase PB&SC shirts
 - e. Install "Blessing" Box at office
13. **** Executive Session****
 - a. Vote to extend Barry Dukes contract and any changes made to contract.
 - b. Discuss and possible vote on Office Staff annual raise and/or bonus.
14. Action items from executive session:
 - a. Barry's contract
 - b. Staff annual raise / bonus
15. Board Round Table:
16. Adjourn

PBSC Secretary / Treasurer