

PB & SC WATER SUPPLY CORPORATION

P. O. BOX 121

POINT BLANK, TX 77364

936-377-4811

AGENDA

February 10, 2023

The PB&SC Water Supply Corporation will hold their regular and executive board of director's meeting on **February 10, 2023**, at 9:00 AM at the PB & SC Water office located at 6721 HWY 190 Point Blank, TX. All items listed below are for discussion and possible action by the board.

1. Call meeting to order/verify quorum
2. Invocation
3. Public Forum:
 - a. Ron Hagest: re: no water and line in ground?
4. Approve minutes of regular board meeting from January 13, 2023.
5. Reports for January 2023:
 - a. Directors Report
6. Financial Reports:
 - a. Quick Book Bank Reconciliation
 - b. Account Statements
 - c. Credit cards expenditures with dollar amounts and items purchased.
7. Office Reports:
 - a. Notifications from TCEQ
 - b. Boil Water Notices for the month
 - c. Lock/pull meters list
 - d. Total number of meters changed out
 - e. Number of meters that are estimated
 - f. Reasons meters cannot be read
 - g. Vacation and sick days available and days used.
9. Duke's Water:
 - a. Service line leaks and repairs
 - b. Flushing Report
 - c. Monthly workorders
 - d. Status of Kittrell Road Project
 - e. Status of concrete slab at Well # 1
 - f. Status of generator installation at well # 6
 - g. Status of water line for Ron Hagest.
 - h. Status of meter location for Deborah Norman on Norman Road

- i. Status of repair on backflushing pipe at Well # 4 on arsenic filtration system due to freeze.
- 10. Old Business:
 - a. Status of getting online with Texas 811
 - b. Closing Out financial records for 2022.
- 11. New Business:
 - a. Vote to accept resignation of board president and board member Gary Jenke.
 - b. Vote to accept resignation of officer position of Vice president for Glen Noble.
 - c. Discuss and possible vote to appoint John Shaughnessy to board to fill Gary Jenke's term.
 - d. Discuss and possible vote to fill vacant officer positions.
 - e. Vote to remove Gary Jenke as check signers at First National Bank and First State Bank.
 - f. Discuss and possible vote to add check signer to bank accounts at First National Bank and First State Bank.
 - g. Discuss and possible vote on who is to take 2nd emergency phone for after hour calls.
 - h. Discuss and possible vote as to whether the board wishes for Barry and Patricia to attend the annual Rural Water Conference on March 29-31 in Austin. Will any Board Members attend?
 - i. Discuss and possible vote on Patty Harrison's six-month review and possible raise. Discuss when she is to return to 2 days a week.
 - j. Discuss communication with customers in regards to complaints
 - k. Approve any additional invoices from Duke's Water and other contractors
 - l. Discuss and possible vote to adjust bill for Rebecca Pyle for bad leak. Cust submitted required documentation per the Tariff.
- 12. ** Executive Session**
- 13. Action items from executive session:
- 14. Board Round Table:
- 15. Adjourn

PBSC Secretary / Treasurer

