

PB & SC WATER SUPPLY CORPORATION

P. O. BOX 121

POINT BLANK, TX 77364

936-377-4811

**AGENDA**

January 13, 2023

The PB&SC Water Supply Corporation will hold their regular and executive board of director's meeting on **January 13, 2023**, at 9:00 AM at the PB & SC Water office located at 6721 HWY 190 Point Blank, TX. All items listed below are for discussion and possible action by the board.

1. Call meeting to order/verify quorum
2. Invocation
3. Public Forum:
4. Approve minutes of regular board meeting from December 9, 2022.
5. Reports for December 2022:
  - a. Directors Report
6. Financial Reports:
  - a. Quick Book Bank Reconciliation
  - b. Account Statements
  - c. Credit cards expenditures with dollar amounts and items purchased.
7. Office Reports:
  - a. Notifications from TCEQ
  - b. Boil Water Notices for the month
  - c. Lock/pull meters list
  - d. Total number of meters changed out
  - e. Number of meters that are estimated
  - f. Reasons meters cannot be read
  - g. Vacation and sick days available and days used.
8. President's Report
  - a. Progress for arsenic removal at Well #4
  - b. Progress report on generator at Well #6
  - c. Progress on arsenic removal at Well #1
  - d. VFD for Well #4
  - e. Status of Texas Community Development Block Grant
  - f. Water line upgrade – Kittrell Rd Well #2
  - g. Status of Fontaine applying for PB & SC WSC to get a research grant
  - h. Status for checking water lines for lead
  - i. PUC required Extreme Weather mailing

9. Duke's Water:
  - a. Service line leaks and repairs
  - b. Flushing Report
  - c. Monthly workorders
  
10. Old Business:
  - a. Disposal of old arsenic tank at Well #1
  - b. Discuss and action on Texas 811
  - c. Status of employment and compensation for Patty Harrison
  - d. Salary of employee
  - e. Addition to Barry Duke's contract
  
11. New Business:
  - a. Approve any additional invoices from Duke's Water and other contractors
  - b. Discussion of water line easements
  - c. Credential committee will recommend to the board election procedures
  - d. Approve legal consultation fee for 2023 for Greg Magee
  - e. Repair of backflushing piping at Well #4 on arsenic filtration system due to freezing
  - f. Discuss locating lost lines and meters
  - g. Adjustment of water bill for members for excessive water usage due to freeze (per Tariff)
  - h. Change order for arsenic removal for Well #1 (concrete slab)
  - i. Run water line to Ron Hagest's property
  - j. Closing financial records for 2022
  - k. Purchase of KMZ or shape file from Fontaine Engineering
  
12. \*\* Executive Session\*\*
  
13. Action items from executive session:
  
14. Board Round Table:
  
15. Adjourn

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PBSC Secretary / Treasurer